



EUROPEAN CENTRE
FOR CROSS-SECTOR
PARTNERSHIP

30 - 31 May 2007

PREMISES OF THE CROATIAN
EMPLOYEERS ASSOCIATION,
PAVLA HATZA 12.
ZAGREB, CROATIA

SEMINAR

Building and Managing European Partnership

INFORMATION: ABOUT SEMINAR

WHY THIS SEMINAR?

The organizations mainly from private, but also from public and non-profit sector from Croatia as well as from other countries in the region are facing an increasing number of opportunities to participate in the EU funding programmes, which often require specific knowledge and skills with regard to building and managing big European partnership projects where number of organizations from different European countries take part in the project consortium.

This training session should present a wide spectrum of possibilities of participating in the EU funding programmes where the organizations from non-members countries can be the lead partners in a consortium and give particular guidelines for establishment and running of sometimes, very demanding EU partnership projects.

WHO CAN PARTICIPATE?

The seminar is intended for executive level of employees in business sector, civil servants (from central and local government) and even for not-for-profit organizations representatives that have experience or are planning to get involved more actively in the implementation of big EU funding projects. We are expecting participants from Croatia but also from other countries in the region - present or potential EU candidate countries.

METHODOLOGY

The seminar is based on an interactive approach and specific experience and profile of participants will be taken into consideration. To ensure that, the number of participants will be limited.

WHAT WILL YOU GET FROM THE SEMINAR?

The seminar participants will learn:

- How to identify your partners for a joint project;
- What partnership/consortium agreement means;
- How to reach satisfying mutual agreement on the budget and organization of the project;
- How to make a precise work plan and the time table of activities in the project implementation;
- Which methods of partnership network/consortium management are the most efficient

INFORMATION ABOUT SEMINAR

WORKING LANGUAGE	English.
PARTICIPATION COSTS	<p>The National Foundation is financing the most of training costs. Due to that participants should pay fee of only EUR 200. The participation fee includes: seminar material and handouts, two lunches and refreshment breaks.</p> <p>For seminar participants coming from civil society organizations registered in Croatia, the National Foundation for Civil Society Development will ensure an additional reduction of EUR 50, provided they enclose the copy of the registration of their organization (NGO, foundation, non-profit institute, etc.).</p> <p>Travel costs and accommodation are to be covered by the participants themselves.</p>
CONTACT PERSON	<p>Ms. Ana Žunić, Executive secretary, IMPACT - European Centre for Cross-Sector Partnership, phone: +385 1 2399 100, fax: +385 1 2399 111, E-mail: info@impact-center.eu</p>
SEMINAR DURATION	The seminar will commence on Wednesday 30 May at 09.00 hrs and finish on Thursday 31 May at 15.00 hrs.
SEMINAR VENUE	The seminar will take place in the premises of the Croatian Employers Association, Zagreb, Pavla Hatza 12.
REGISTRATION	Kindly complete the registration form and return it before Wednesday, 23 May 2007 to Ms. Ana Žunić, Executive secretary, IMPACT - European Centre for Cross-Sector Partnership, phone: + 385 1 2399 100, fax: + 385 1 2399 111, e-mail: info@impact-center.eu
MEALS	Should you require a special menu for the lunch (e.g. vegetarian, diabetic), please indicate that in registration form.
CONFIRMATION	Confirmation of registration will be forwarded to participants on receipt of the completed registration form and payment of participation fee.
PAYMENT	Prior payment is a condition for participation. Please indicate the method of payment on the registration form. Please make payment of participation fee EUR 200 not later than Wednesday, 23 May 2007.